**Project Group-1**

**Meeting Minutes - 14th September 2017**

**CSCI-P465/565 (Software Engineering I)**

**Meeting Attendees**

Prashanth Bhat

Sagar Suresh Panchal

Sriharsha Kaluva

Meghesh Patil

**General Meeting Info**

**Meeting Purpose:**This meeting was held to discuss about the initial project plan. This meeting was held after our first customer meeting. We also wanted to decide about the technologies to use in our project and also to share the tasks among members.

**Start Time:** 2:30 PM **Stop Time:**3:45 PM

**Old Business**

**Action Item Status:**We had two action items last week. Harsha had to arrange a quick session to teach the team about JIRA. I, Prashanth, had to prepare and submit the weekly report. Both were completed on time.

**New Business**

**Discussions Summary:** This meeting was held after our first meeting with the customer. We came up with an idea to customize the basic requirements given by the customer. We also discussed about different technologies that can be used for our project. We had a look at the project plan and discussed about the contents of our project plan. We assigned tasks to all the members. We also discussed what should be explained during the Elevator Pitch.

**Decisions Summary:** We had decided to meet at Wells Library every Friday between 5 and 8 PM. In this meeting, we changed it to Monday. We made sure that all of us have some basic idea of JIRA and user stories.

Social Network website is the theme assigned to our team. We discussed about the technologies that can be used for our project. We decided to use MySQL Server for database and PHP to communicate with the database. It was also decided that we will make use of templates for the front-end which will have HTML5, and Bootstrap in it. JavaScript will be used as required. We did some research to find out what’s the best language to use for a social networking site and found that Node.js is preferred by many developers. So, we will use Node.js in our project.

We decided to customize the social network idea by making it more specific. We are planning to create a platform for sports enthusiasts. More details are given in our project plan.

**New Action Items:** Below are the action items:

* Meghesh will prepare for Elevator Pitch and the slides for it.
* Each one of us will come up with two user stories. Four of them will be finalized to add in JIRA.
* Prashanth to setup GitHub repository.
* Customer meeting minutes should be prepared by Sagar.
* Prashanth should prepare weekly status report.
* Different sections in the project plan were assigned to all the members.
* Prashanth to integrate all the information provided by the members and finalize the project plan.
* Prashanth to submit all the documents in Canvas by 17th September.

**Page Author/Creator: Prashanth Bhat  
Last Modified:** 9/17/2017